

# Tenant Vacating Notice (*Agreement Expired*)

All vacate notices must be signed by all lease parties & emailed to **kyle@ajpp.com.au & anthony@ajpp.com.au**

I/we hereby give notice of my/our intention to vacate the following property

Property address \_\_\_\_\_

On the following date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

I/we understand I/we am/are required to give a minimum of **21** days written notice, under the terms of my Residential Tenancy Agreement.

My/our reason for vacating is

Reason \_\_\_\_\_

My/our forwarding address will be

Address \_\_\_\_\_

I/we would like assistance in finding another property. Yes/No (circle one)

I/we understand that you may want to show prospective tenants through the property.

Please contact me/us on

Work \_\_\_\_\_ Home \_\_\_\_\_ Mobile \_\_\_\_\_ Email \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**OFFICE USE ONLY**

Check Residential Tenancy Agreement exp/not exp \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Date notice received \_\_\_\_\_ Landlord Advised \_\_\_\_\_ Computer Input \_\_\_\_\_

Current Rent \_\_\_\_\_

Current Rent Paid to \_\_\_\_\_

Recommended New Rent \_\_\_\_\_ \$pw /pfn /pcm